



**Far West Division
Winter Board of Directors Meeting
February 29, 2008**



Meeting Called to Order 1 P.M. by Division Director, Stephen Simi

Roll Call: Stephen Simi, DD; Ron Evenson, ADD; Bill Gibson, ADD; Don Johnson, Mother Lode RD; Steve Newman, So Cal RD; Northern Calif. Region – no representative present. John Morelli, proxy for Arizona RD, Skip Jackson; N. Stromswold, proxy for Eastern Sierra RD, Bill Hummer J. Simons, proxy for Prof. Patrol Rep. Rich Bailey
Treasurer: Keith Dickens; Legal: Stewart Foreman, Secretary Janice Waits; Registrar, Peggy Jamison absent – registrars report submitted

Meeting Chair: Stephen Simi

Secretary/Minutes: Janice Waits

Parliamentarian: Stewart Foreman, Legal Advisor

Agenda: accepted as submitted

Introduction of staff, program administrators, and guests.

APPOINTMENTS:

- Nancy Stromswold appointed and BOD approved as Community College Liaison for Dodge Ridge, Pine Crest Nordic, and Columbia College, in the Northern California area, that have current contracts outside the management of the JPA program. Approved by Board.

MOTIONS: passed unanimously unless noted

- Summer Conference 2008 requests:
 - \$1000 Seed money – for facilities & caterers (\$500 per)
 - Confirmation of dates Aug. 1 & 2; Mother Lode designated as host region
 - Approval of costing schedule, costs not to exceed submission
Ron Evenson designated to sign contract with city of Davis
- Budget Modification — not to exceed \$700 — to fund Mike Laney to attend a working meeting for a new Avalanche instructor manual (meeting maybe in to Denver)
- \$1,200 seed money for 2009 TRI Advisory meeting— facilities deposits

PROPOSALS: passed unanimously unless noted

- | | |
|----------------------------------|--|
| WM-08-1 Bylaws amendments | FIRST READING: Bylaws revisions to align with National. Additional clarifications to be made as requested by Board prior to SECOND READING. |
| WM-08-2 So Cal Community College | CONTRACT approved based on content – additional corrections to be made and will be reviewed by Legal Advisor prior to sign off/acceptance by Division Director
MOU for So Cal College reimbursement for managerial costs. |

STAFF REPORTS

- **Secretary:** J. Waits
 - Election Report: ADD Election — R. Evenson has been re-elected; Region candidates
Arizona: Curt Grube; Mother Lode: Don Johnson: So. Cal, Don Harris



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- Request for updated region rosters by email - as updates occur.

- **Treasurer:** K. Dickens
 - FWD Account Summary – still in process.
 - 07-08 FWD Budget – Status of expenditures –requesting clarification on some charges prior to entry. (request for financial report similar to submission by Tri Advisory – Division to be emailed to Board)
 - IRS Filing Status J. Levy via phone . To be completed March 1, 2 '08
 - Board authorized transfer of funds in excess of 07/08 budget from checking account to money market. Approximate checking balance to be \$50,000. (DD & ADD's to approve after review of budget expenses to date and prior to transfer)
- **Registrar:** P. Jamison absent— total registration of 1,841 as of Feb. 28, 2008
- **Legal:** Stewart Foreman:
 - Division Liability release form, on our WEB site. National has also developed a Liability Release form. Storage & usage of forms, every patroller to sign for any NSP sponsored event. NOTE: Mother Lode Region stated they will be using the National release form in lieu of the FWD form
 - Use of Funds – 501(c)3: has not received questions re usage of funds
 - National Legal Council primarily an information system, usually by phone conference.

REPORTS (highlights only)

- **Division Director:** S. Simi
 - Preliminary Discussions underway and potentially a new NSP Patrol in Arizona Region.
 - Attended 2nd Annual Emergency Preparedness meeting in Sacramento. FWD Committee: S. Simi, T. Akins, W. Wong. The committee is attempting to involve NSP into Emergency Preparedness Systems, and the California program may become prototype for nation. FWD will work with the CA Governor's office.
 - National Board Report (update on Committee Efforts: OEC 5th Ed and NSP Information system. The report will be posted on FWD website.
- **Assistant Division Directors**
 - R. Evenson: attended many Region meetings, getting good feedback from patrollers, and plans on attending spring awards banquets
 - B. Gibson: has attended many Region events, plans to continue to attend Region functions and working on Bylaws

REGION DIRECTOR REPORTS (highlights only)

- **Arizona:** Division sponsored Level II Avalanche classes. Las Vegas Ski and Snowboard Report (LVSSR) has sponsored "Lids on Kids" program.
- **Eastern Sierra:** Region web page is posting recruitment survey needs/results
- **Mother Lode:** Performing region equipment inventory; decided to ship equipment between user sites in lieu of patrollers hauling items; uses active.com for course registrations. May 17 awards banquet possibly in Stockton area
- **Northern California:** no proxy, no report



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- **Southern California:** has a recruiting marketing advisor; June 14 Region awards banquet, reminded that awards need to be submitted/requested 'very' early to receive in time for banquets

REPORTS—PROGRAM SUPERVISORS (report distributed and will be posted on FWD website)

- **Spring Fling:** Jimi Frances: 45 confirmed registered plus 20 family members. All educational activities are planned and schedule to be conducted outside. The guest speaker is to present 3-times (Friday night, Saturday lunch and dinner).
- **Summer Conference Coordinator:** Tony Atkins. **Distributed a projected** cost for 2008 Summer Conference. (See MOTIONS) Guest speakers still to be determined. Approximate cost of \$1,800 for the 2007 Summer conference after expenses to the Division.
- **WEB/Communications:** Tom Moore is relocating due to employment change. FWD will post a job description on web page to seek new web supervisor. Tom will support a smooth transition.
- **Community College Report (JPA):** Dave Kert JPA-NCPST – Presented to the BOD.. Dave Kert contact info: office ph 916 874-3011 desk 916 874-4277; cell: 916 591-2108; email kerd@sachomeland.org .

NEW BUSINESS

- **Accountability for all FWD programs: i.e. Summer Meeting; Tri Advisory; Spring Fling**
 - Committee: S. Simi; B. Gibson, K. Dickens
 - Standardization of how FWD puts on events
 - All event funds to be deposited to/collected by and all expenses paid by Division
 - Need to modify Community College MOU to enable Division or Regions to earn Community College funds for Division or Region sponsored events.
- **Recruitment:**
 - Shared various recruitment flyers
 - National has flyer available

ACTION ITEMS

- **Summer Conference:**
 - Include a Patrol Representative Session to cover: responsibilities do's and don't and what needs to be done, Community College Program, registration, awards etc.
- **JPA Community College:** requested an information packet be created on how & what to do to get involved in program – have packet available for fall '08 refreshers – contact Mickey Bennett per web site for information
 - a. Contact info for Patrol Reps and above: Dave Kert office ph 916 874-3011 desk 916 874-4277 cell: 916 591-2108 kerd@sachomeland.org
 - b. Possible 1 day working meeting of participating patrols: April 26 Saturday Col Com fund meeting for participating patrols (designated Patrol Reps)– and interested patrollers. To introduce Com Col programs Approx 10-2 pm – Committee: Ron Evenson and Don Johnson



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- c. Info to be available at summer conference of how to get into program & how it runs
- **Legal** to review with National Legal and provide a recommendation for which release form to use, FWD or National.
 - **Certified Program Funds:** Seek clarification of use of FWD funds by program.
 - **Instructor Development:** Due to relocation, there is a possible need for replacement. So Cal RD has an action to contact a member and gauge interest.
 - **Budget:** written report to be e-mailed to board in requested format

Submitted
Janice Waits
Secretary, Far West Division